

# THE WRITERS-IN-THE-SCHOOLS PROGRAM

**PLEASE READ ALL OF THE INFORMATION BELOW BEFORE APPLYING:**

1. Use this form to apply for one author between **September 1, 2010** and **March 31, 2011**. Applications must be received at least four weeks in advance of the reading date.
2. Funding is granted on a first-come, first-served basis. Each school is eligible for one subsidy per funding period (April 1 to March 31 of each year).
3. Requests will automatically be placed under an alternate choice if you request an unavailable author. If you do not list alternates and you request an unavailable author, your application will not be considered for funding.
4. All schools must apply separately; two schools cannot split one full-day visit.
5. The OAC base honorarium is \$200 per half-day visit (generally 2 sessions) and \$300 per full-day visit (generally 3 or 4 sessions). TWUC pays one-half of this fee on behalf of the school, and the school pays the other half (\$100 & \$150, respectively). If an author charges more than the base honorarium the school is responsible for the difference.

TODAY'S DATE: \_\_\_\_\_

AUTHOR REQUESTED: \_\_\_\_\_

ALTERNATE CHOICES: \_\_\_\_\_

REQUESTED DATE FOR AUTHOR VISIT: \_\_\_\_\_  
(If date has been confirmed with the author, write CONFIRMED next to the date)

ALTERNATE DATES: \_\_\_\_\_

**CIRCLE ONE:**      **A. 1 session**                      **B. 2 sessions**                      **c. 3 sessions**                      **d. 4 sessions**

SCHOOL NAME: \_\_\_\_\_

FULL ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**PLEASE CONSULT THE AUTHOR'S FEE SCHEDULE, LOCATED ON THE AUTHOR'S WEB PAGE, WHICH CAN BE FOUND AT [WWW.WRITERSUNION.CA/WW\\_ALPHASELECT.ASP](http://WWW.WRITERSUNION.CA/WW_ALPHASELECT.ASP), TO BE SURE YOU KNOW THE FULL COST OF YOUR AUTHOR VISIT BEFORE SUBMITTING YOUR APPLICATION.**

Mail completed application forms to The Writers' Union of Canada, 90 Richmond Street East, Suite 200, Toronto ON M5C 1P1 or fax to 416-504-9090. Direct any questions to the Projects Coordinator at 416-703-8982 ext. 226, [fli@writersunion.ca](mailto:fli@writersunion.ca).