

THE WRITERS-IN-THE-SCHOOLS PROGRAM

PLEASE READ ALL OF THE INFORMATION BELOW BEFORE APPLYING:

1. Use this form to apply for one author between **September 1, 2011** and **March 31, 2012**. Applications must be received at least four weeks in advance of the reading date.
2. Funding is granted on a first-come, first-served basis. Each school is eligible for one subsidy per funding period (April 1 to March 31 of each year).
3. Requests will automatically be placed under an alternate choice if you request an unavailable author. If you do not list alternates and you request an unavailable author, your application will not be considered for funding.
4. All schools must apply separately; two schools cannot split one full-day visit.
5. The OAC base honorarium is \$200 per half-day visit (generally 2 sessions) and \$300 per full-day visit (generally 3 or 4 sessions). TWUC pays one-half of this fee on behalf of the school, and the school pays the other half (\$100 & \$150, respectively). If an author charges more than the base honorarium the school is responsible for the difference.
6. Any form of recording, taping, or broadcasting of a visit without prior written approval from the author is strictly prohibited.

TODAY'S DATE: _____

AUTHOR REQUESTED: _____

ALTERNATE CHOICES: _____

REQUESTED DATE FOR AUTHOR VISIT: _____
(If date has been confirmed with the author, write CONFIRMED next to the date)

ALTERNATE DATES: _____

CIRCLE ONE: **A. 1 session** **B. 2 sessions** **c. 3 sessions** **d. 4 sessions**

SCHOOL NAME: _____

FULL ADDRESS: _____

CONTACT PERSON: _____

TELEPHONE: _____ EMAIL: _____

PLEASE CONSULT THE AUTHOR'S FEE SCHEDULE, LOCATED ON THE AUTHOR'S WEB PAGE, WHICH CAN BE FOUND AT WWW.WRITERSUNION.CA/WW_ALPHASELECT.ASP, TO BE SURE YOU KNOW THE FULL COST OF YOUR AUTHOR VISIT BEFORE SUBMITTING YOUR APPLICATION.

Mail forms to The Writers' Union of Canada, 90 Richmond Street East, Suite 200, Toronto ON M5C 1P1 or fax to 416-504-9090.
Direct any questions to the Coordinator, Readings and Competitions at 416-703-8982 ext. 226, nmacleod@writersunion.ca.