



PLEASE READ ALL OF THE INFORMATION BELOW BEFORE APPLYING

APPLICATION PERIOD & DEADLINES

Use this form to apply for one author visit to three schools taking place between **April 1, 2019** and **March 31, 2020**. The deadline to submit an application is **January 15, 2019**.

- > The author must stay at each school for a full-day visit. If a full-day visit is not possible due to the size of your school, or if a different visit configuration would serve your community more effectively, please explain in the notes section and we will do our best to accommodate you.

EQUITY INITIATIVE FUNDING

Priority is given to remote regions*; schools serving vulnerable populations**; schools who wish to host an author who is Black, Indigenous, racialized, LGBTQ2S, or living with a disability; and schools that have not previously had funding through this program.

READING FEES

The flat reading rate of \$500 per full-day visit is paid by the Union directly to the author. If an author's full fee is higher than this flat rate, schools are responsible for paying the difference.

OTHER DETAILS

- Requests will automatically be placed under an alternate choice if you request an unavailable author. Please list alternate choices.
- Travel and accommodation expenses are paid by the Union directly to the author.
- Any form of recording, taping, or broadcasting of a visit without prior written approval from the author is strictly prohibited.

* A community is remote if it is a distance from urban areas; travel is required to access basic amenities; it lacks transportation links typical in more populated areas.

** If you are unsure if a school should be classified as serving vulnerable populations, visit www.writersunion.ca/northern-ontario-writers-schools for more information.

Author requested:

Alternate choices:

Requested date(s) for author visit: _____

Alternate dates: _____

The requested author is (please check all that apply):

- Black, Indigenous, or racialized
- LGBTQ2S*
- Living with a disability**

* The author publicly self-identifies using one of these terms or a related term from the LGBTQ2S lexicon.

** The author publicly self-identifies as living with a disability.

The Union strongly encourages hosts to hold readings in barrier-free spaces and to consider any additional presenter or audience access needs.

Host School #1 and TWUC contact for tour: _____

School serves a vulnerable population. The space for this reading is barrier-free, including access to a barrier-free washroom.

Full address: _____

Contact person: _____ Phone: _____ Email: _____

Estimated attendance: _____

Host School #2: _____

School serves a vulnerable population. The space for this reading is barrier-free, including access to a barrier-free washroom.

Full address: _____

Contact person: _____ Phone: _____ Email: _____

Estimated attendance: _____

Host School #3: _____

School serves a vulnerable population. The space for this reading is barrier-free, including access to a barrier-free washroom.

Full address: _____

Contact person: _____ Phone: _____ Email: _____

Estimated attendance: _____

Notes: _____

Please continue sending me information about the Writers-in-the-Schools program, including funding availability.

Yes No

I would prefer to receive email notifications.

Yes No

Send completed application forms to The Writers' Union of Canada

By mail: 600-460 Richmond St W, Toronto, ON M5V 1Y1

By fax: 416.504.9090

By email: info@writersunion.ca

Direct any questions to the Office Administrator at info@writersunion.ca or 416.703.8982 x 224.